



17 June 2026

Dear Councillor

COUNCIL MEETING on WEDNESDAY, 24 JUNE 2026

YOU ARE SUMMONED to a Hybrid meeting of the **SALTNEY TOWN COUNCIL** to be held on **Wednesday, 24 June 2026 at 7.15pm**. The Meeting will be held at **Sandy Lane Community Centre, Sandy Lane, Saltney, CH4 8UB**. (*Local Government and Elections (Wales) Act 2021*) in order, to complete the transaction of the following business.

No recording, broadcasting or photographs may be taken of the Council meeting without prior approval of the Town Council

Yours sincerely

Tracey Brown

Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence.

**2. PUBLIC ATTENDANCE AT ORDINARY COUNCIL MEETINGS
PERSONS WISHING TO SPEAK**

Members of the public are invited to address the Council on any item that appears on the agenda. This item is time limited to 5 minutes, with the Mayor having discretion to extend to 10 minutes, depending on the issue and the number of people attending the meeting.

3. CODE OF CONDUCT – DECLARATION OF INTEREST

Members are reminded of their responsibility to declare any Personal Interest or Prejudicial Interest which they have in any item of business on the agenda no later than when that item is reached.

4. MINUTES

The Minutes of the hybrid Annual Council meeting held on Wednesday, 13 May 2026 be confirmed as a correct record and signed by the Mayor.

5. MATTERS ARISING

Members are reminded that this item has been included to allow questions on the previous meetings' Minutes. It does not allow for the re-opening of a debate.

6. POLICE MATTERS

A Member of the Police Service will attend if force duties permit.

The Police Matters - the online reports for members to review.

[Saltney Mold Junction | Police.uk \(www.police.uk\)](http://www.police.uk)

[Saltney Stonebridge | Police.uk \(www.police.uk\)](http://www.police.uk)

7. STREETSCENE

The Clerk will report any matters raised by the Council to a Member of staff from the County Council's Streetscene and report back to the next meeting where practicable.

8. MAYOR'S COMMUNICATIONS

To receive such communications as the Mayor may wish to lay before the Council.

9. ANNUAL RETURN FOR YEAR END ACCOUNTS 2025/26 (as at 31.3.26)

Members are asked to receive and approve the Annual Return, prior to submission to the External Auditor and to approve the Annual Accounting Statement.

RECOMMENDED: That

Council be asked to approve the end of year accounts as at 31 March 2026 and the Annual Accounting Statement.

10. INTERNAL AUDIT REPORT 2025/26

The Clerk will update Members on the internal audit report for 2025-26 and ask that the Finance and General Purposes Committee continue to work on the action plan.

RECOMMENDED: That

Council be asked to approve the internal auditors report for 2025/26 and that Finance and General Purposes Committee continue to work on the action plan reporting periodically to Council.

11. ANNUAL MEMBERSHIP ONE VOICE WALES 2026-27

The Town Council has been invited to renew it's One Voice Wales membership for 2026-27 at a cost of £1056 for the year.

Please see attached report for further details.

RECOMMENDED: That

Members be asked to approve the renewal of £1056 for the Town Council's membership with One Voice Wales for a further 12 months commencing April 2026-27.

12. COMMUNITY REVIEWS UNDER THE LOCAL GOVERNMENT (DEMOCRACY) (WALES) ACT 2025 – FINAL RECOMMENDATIONS REPORT

Report attached.

RECOMMENDED: That

Council be asked to note the report and make any further comments within the 6 weeks deadline.

13. ANNUAL MEMBERSHIP SLCC FOR 2026-27

The Town Council has been invited to renew its SLCC membership for 2026-27 at a cost of £379 for the year.

RECOMMENDED: That

Members be asked to approve the renewal of £379 for the Town Council's membership with SLCC for a further 12 months commencing April 2026-27.

14. REQUEST FOR COMMUNITY DONATION

The Clerk has received a request for a community donation from - [Mold Food Festival – The Best Food Festival in Flintshire](#)

15. ACCOUNTS

In accordance with the instructions from the Auditors, to receive a copy of the cash book and the bank reconciliation reports. *(to be circulated as soon as the bank statement is received). To follow*

RECOMMENDED: That

the reports be received.

16. NOTICE OF MOTION

To consider a Notice of Motion standing in the name of Councillors Kim Shallcross and Aled Roberts, Saltney Town Council ne asked to write to Flintshire County Councils Education Department requesting an update on the current position regarding the continued public access to the educational land adjacent to the Saltney Community Centre, Sandy Lane, Saltney.

The Educational land adjacent to the Saltney Community Centre represents a valuable local asset for the local residents of Saltney. Following the erection of a fence and locked gate, members of the community have expressed an interest in understanding the current position regarding access to the field and any future plans that may affect its

use. The site had been used frequently by walkers over many years which had increased due to restrictions in access to the football field nearby. An update from Flintshire County Council would enable the Town Council to keep residents informed and to consider any possible opportunities that may arise for the community benefit.

Therefore, Saltney Town Council requests information for any plans and proposals regarding future access arrangements, any anticipated timescales for decisions, or works affecting the residents access to the site.

The Clerk be asked to write to Flintshire County Councils Education Department to request the information as detailed above, and report back to the Town Council at the earliest opportunity.

17. QUESTIONS

In accordance with Standing Order 23 to consider any questions to the Mayor or the Town Clerk from Members, of which due notice has been given.

18. INFORMATION FROM THE LOCAL COUNTY COUNCIL MEMBERS

Local County Council members, Councillor Richard Lloyd, Councillor Jason Shallcross and Councillor Ryan McKeown are invited to give any feedback they might have received from County Council meetings that may or will affect Saltney. Members of the Town Council who have attended meetings as representatives of the Town Council since the last meeting are also required to report back.

19. PAYMENT OF ACCOUNTS

To authorise payment of the following accounts:

Code	Cheque No.	Payee	Invoice	Amount
4000	100648	Staff	Payroll for June 2026 as calculated by the Council's Agent: Wurkplace Ltd, in accordance with Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	
4001	100649	HMRC	HMRC payments for June 2026 - as calculated by the Council's Agent: Wurkplace Ltd -Section 112 Local Government Act 1972 (as amended) (as per Payroll schedule)	

4360	100644	Flintshire County Council	Annual payment for Riverside Walk	2,000.00
4008	100645	T Brown	Office shredder and stamps	195.78
4012	100646	S Durrands	Year End closure of accounts	495.00
4030	100647	Audit Wales	Audit Payments for multiple years audits	5,579.00
4030	100650	JDH Business Services Ltd	Internal Audit 2025-26	1,195.20
4005 4043	100651	One Voice Wales	Annual Conference – TB/JS	198.00
4008	100652	Vision ICT Ltd	Website Hosting 05.26-04.27	392.40
4350	100563	Blachere UK Ltd	Last payment for Christmas lights	7,488.36
NB: Monthly				
4008	SO	Sandyford Properties Ltd	Office Rent	497.26
4022	DD annual	Information Commissioner	Annual fee	45.00
4020	DD	Prism	Telecoms	102.06
4003	DD	Prism	Internet provision	169.90
4010	DD	Wurkplace Ltd	Payroll	74.17

Please note that members of the press and public are welcome to attend the meeting by prior arrangement with the Town Clerk and Responsible Financial Officer please, Email townclerk@saltneytowncouncil.gov.uk or by Tel: 01244 398829 or Mobile: 07495469240 for a link to the meeting.